



144 Bignall Street Warwick, RI 02888-1005  
Phone: (401) 941-8353 Fax: (401) 941-8535

## JOB DESCRIPTION

POSITION TITLE: **Physical Therapy Assistant (Part-time .4)**

REPORTS TO: Supervisory Physical Therapist  
Director / Assistant Director

JOB GOAL: To assist Physical Therapist (PT), oriented towards enhancing and maximizing the students' performance by preventing disability, relieving pain, developing and improving or restoring sensory/motor function. Handicapping conditions served may include cerebral palsy, muscular dystrophy, meningomyelocele, learning disabled, and health impaired.

### QUALIFICATIONS:

- Associate Degree from an APTA approved college or university
- Licensed as required by the state of Rhode Island

### RESPONSIBILITIES:

- Assist PT in evaluating students as requested and/or provide supplemental information
- Provide information to PT on each student in the caseload in order to enhance program planning and Individual Educational Plan (IEP) writing
- Attend core/planning meetings on students as requested by PT when PT is unable to attend or when issues being addressed are particularly pertinent to the assistant
- Record notes on each student assigned at a minimum of every other week. Record specifics of observations, students' responses, any family medical contacts, clinic information, equipment information, etc.
- Contact physicians for private or clinic appointments only when directed by PT
- Contact family regarding program, equipment, planning, etc., when directed by PT

- Provide home program sessions with parents when requested by PT after program specifics have been planned and discussed with PT
- Write progress notes or reports on specific students as requested by PT making sure notes/reports are checked and co-signed by PT
- Provide mobility training to students on an individual or group basis as requested by PT
- Provide consultation to classroom teacher in specific instances when requested by PT
- Provide team treatment with PT or Occupational Therapist as requested, on specific students who respond better when simultaneously handled
- As requested, measure, make, cover, fit, maintain, repair, and clean equipment or adaptations to equipment
- Maintain physical therapy areas, mats, and equipment in an orderly and clean fashion
- Spend time in classroom as requested to assist with carryover and handling of students in the classroom.
- Train other staff as requested in lifting, carrying, handling techniques, etc., under PT supervision
- To perform other such duties as assigned by the Director of the Collaborative

SUPERVISION: Perform duties as outlined in Performance Responsibilities section under the direct supervision of a licensed PT as required by state law